

## How to Adjust Menu Hours for your Doordash Store

Step 1: Access the back office of your warehouse pos

Step 2: Select Integrations

-- SITES --		Sales	
<b>Features</b> <ul style="list-style-type: none"> <li>Store Links</li> <li>Customers</li> <li>Cards</li> <li>Budgets</li> <li>Order</li> <li><b>Integrations</b></li> <li>Products Local</li> <li>Products Sold Out</li> <li>Products Count Down</li> <li>Public Holidays</li> </ul> <b>Warehouse</b> <ul style="list-style-type: none"> <li>Administration</li> <li>Cube Data</li> <li>Wizards</li> </ul> <b>BUILD POS</b> <ul style="list-style-type: none"> <li>Weekly Specials</li> <li>Float Defaults</li> </ul> <b>New Settings</b>	<b>Status</b> <ul style="list-style-type: none"> <li>Snapshot</li> <li>Dashboard</li> <li>Database</li> <li>Printing</li> <li>Make Times</li> <li>First Order</li> <li>Last Order</li> </ul> <b>Comparison Reporting</b> <ul style="list-style-type: none"> <li>Weekly Sales</li> <li>Weekly Sales Compare</li> <li>Weekly Floats</li> <li>Weekly Fees</li> <li>Monthly Sales</li> <li>Monthly Sales Compare</li> <li>Quarterly Sales</li> <li>Quarterly Sales Compare</li> <li>Order Type Summary</li> <li>Order Source Summary</li> <li>Sales KPI</li> <li>Book Keepers Summary</li> <li>Menu Analysis</li> <li>Ranking Report</li> <li>Records Report</li> <li>Payment Summary</li> </ul>	<b>Sales</b> <ul style="list-style-type: none"> <li>Daily Summary</li> <li>Sales Reports</li> <li>Time Reports</li> <li>Waste Reports</li> <li>Trend Report</li> <li>Weekly Activity Report</li> <li>Monthly Activity Report</li> <li>Sales Comparison</li> <li>Sales Companion</li> <li>Product Ranking</li> <li>Contest Report</li> <li>Daily KPI</li> <li>Weekly KPI</li> <li>Calendar Sales</li> <li>Product Listing</li> <li>Statistics Report</li> <li>Product Prices</li> <li>Product Costs</li> </ul> <b>Delivery</b> <ul style="list-style-type: none"> <li>Driver Floats</li> <li>Driver Summary</li> <li>Driver Journal</li> <li>Unassigned Journal</li> <li>Delivery Journal</li> </ul>	<b>Summaries</b> <ul style="list-style-type: none"> <li>Staff Summary</li> <li>Operator Summary</li> <li>Operator x Product</li> <li>Order Type Summary</li> <li>Order Source Summary</li> <li>Sales Brand Summary</li> <li>Postcode Summary</li> <li>Payment Summary</li> </ul> <b>Journals</b> <ul style="list-style-type: none"> <li>Order Journal</li> <li>Order Journal (Maketimes)</li> <li>Bumped Journal</li> <li>Timed Journal</li> <li>Payment Journal</li> <li>Product Journal</li> <li>Free Journal</li> <li>Refund Journal</li> <li>Discount Journal</li> <li>Waste Journal</li> <li>Un-Paid Journal</li> <li>Petty Cash Journal</li> <li>Account Journal</li> <li>NonTaxable Sales Journal</li> <li>No Sale Journal</li> <li>Value Journal</li> <li>Void Journal</li> <li>Cancelled Journal</li> <li>Change Log</li> <li>Integrity Journal</li> <li>Maketime Journal</li> </ul>
<a href="#">Change Password</a>			
<a href="#">LOGOUT</a>			

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Step 3: Select Doordash Marketplace

-- SITES --

**Features**

- Store Links
- Customers
- Cards
- Budgets
- iOrder
- Integrations

**Products Local**

- Products Sold Out
- Products Count Down
- Public Holidays

**Warehouse**

- Administration
- Cube Data
- Wizards

**BUILD POS**

- Weekly Specials
- Float Defaults

**New Settings**

Change Password

LOGOUT

**Integration Partners**

**Accounting & Payroll**

- Xero
- MYOB
- Deputy
- Tanda
- Adi Insights

**Imagatec Integration**

- Site Boundaries
- Online Trading Hours
- iOrder
- iPortal

**EFTPOS**

- Tyro
- MX51 (Presto)
- Linkly
- SmartPay
- Stripe Terminal

**Payments**

- Stripe
- EziDebit
- PayPal
- Loke

**Third Party Orders**

- Status
- Uber Eats
- Menufy
- Doordash Marketplace**
- Tyro Connect
- Deliverect
- Bite

**Third Party Drivers**

- DoorDash Drive
- Uber Direct

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Step 3: Select Menus (Under Configuration)

Step 4: Select your stores menu (Should have the site name included in the menu name)

Step 5: Scroll to the bottom and adjust your menu hours as required.

Step 6: Scroll to the top and select the Save button, then select the home button

Step 7: Select Push Menus

Step 8: Select the push button on the store you have just updated the menu for

Step 9: once the status has turned green the menu has successfully been pushed.

If at anytime you have any questions or if there are any issues please email [Help@imagatec.com.au](mailto:Help@imagatec.com.au) or call the Helpdesk on 1300 365 443, Monday - Friday, 9am - 5pm.

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Last update: 2025/07/14 14:48

